

Dunchideock Parish Council

Minutes of the Meeting held on Monday 19th May 2014

1. **Present:** Cllrs. Swain (Chairman), Dow, Ellis, Eveleigh, Goodchild & Riddick. Apologies Cllr. Robson, TDC Cllr Goodey and DCC Cllr Connett. Four residents and TDC Lake were present. There were no declarations of interest or dispensations.
2. **Open Meeting:** No matters were raised by members of the public.
3. **Minutes of previous meetings**
 - 3.1 **4th November 2013.** These had not previously been tabled because the Clerk never completed them. Cllr Riddick proposed and Cllr Ellis seconded that we nevertheless accept them in order that payment of cheques be agreed to comply with audit. All approved.
 - 3.2 **3rd March & 22nd April 2014.** Cllr Ellis proposed and Cllr Riddick seconded the minutes. Those of 3/3/14 were approved by majority vote; Cllr Goodchild wished to have his abstention minuted. All approved the 22/4/14 minutes.
4. **Matters Arising**
 - 4.1 BT Fibre Cabinet. The response from BT was read out and agreed to be far from informative or helpful. Further enquiries will be made and a site visit organised. (post meeting note – scheduled for 09.30 25/6/14)
 - 4.2 DFRS speaker is now confirmed for our September meeting.
 - 4.3 Clerks paperwork etc. The accounts book and the current minutes book (final entry 4th March 2013) have been handed over along with miscellaneous papers. The situation is otherwise as minuted 3rd March. Cllr Goodchild reported he had been given a further 10 boxes of paperwork but this is seemingly not ordered and he will return these to Mrs Smith for attention. The Chairman agreed to undertake a final sorting all remaining 32 years of papers when they become available.
A suitable secure storage box is to be constructed or purchased once the extent of the paperwork is known.
 - 4.4 Clerk's pay. From the May 2013 AGM minutes and confirmatory comment from the floor by a previous Cllr., salary payments had always been made in advance. The pc agreed that although Mrs Smith had ceased to function as clerk in late November, her pay was to continue up to the date of her resignation letter of January. Advance payment of £325 had been made for Oct-March and a repayment of £162 is therefore due to the parish funds. Cllr Goodchild agreed to liaise on this repayment.
5. **District Councillor's Report.** Cllr Lake said he had been pleased to have secured the parish support against the Bowhay Solar Farm and noted the recent reduction of the Government support for such developments. He reported that the adjacent Shillingford parish had abandoned plans for low cost homes, mainly because of the SW of Exeter proposals. Cllr Lake also highlighted that the TDC Local Plan has now been accepted by the inspector and affords important protection for villages. He agreed to follow up some potholes reported by Cllr Eveleigh.
6. **Neighbourhood Watch Scheme.** The coordinator Mr. C. Thompson explained that since he may be leaving Dunchideock, a replacement needs to

be found for his role. He outlined the NHW work and reported that a possible replacement has been approached but an assistant would be necessary. The next steps depend on events and will be discussed at the July meeting. Mr. Thompson was thanked for coming and explaining the situation.

7. **Annual Insurance and DALC Subscription** The Chairman said the renewal quotation contained a 20% admin fee but this had been slightly reduced by negotiation. Cllr Riddick proposed and Cllr Eveleigh seconded that the insurance of £157.47 and DALC membership of £60.30 be paid. All agreed. The latter is paid by TDC out of the first precept payment to the PC.
8. **Renewable Heat Initiative** Cllr Goodchild said that in his daughter's village of Blewbury, their PC has been active in heat loss monitoring and other energy saving activities. He proposed to bring more details to the next meeting.
9. **Funding Resigned Clerk's Presentation Event** Cllr Goodchild reported that the money he had collected was used for gifts to Mrs Smith. Cllr Eveleigh proposed and Cllr Ellis seconded the reimbursement of £30 to Cllr Goodchild and £10 to Cllr Riddick for the refreshments.
10. **Recruitment of New Clerk.** Following interviews of three applicants, one was appointed but withdrew her acceptance shortly afterwards because "*the salary offered is insufficient for the responsibility and dedication required*". The post is currently advertised on DALC web pages; another advertisement will be placed in Country News. Several local people have been approached to take on the job and this effort will continue. The Contract of Employment (emailed 13/5/14) was approved. The Chairman continues to undertake the clerk's duties.
11. **Village Litter Pick** It was agreed this will be reviewed this later in the year.
12. **Finances** The Chairman has now got banking online so can report today's balance is £2,673.86. This includes the first half year precept and £300 TDC Cllr's. grant received last year for IT equipment.
13. **Village Hall Committee** Cllr Dow reported that a bid has been made for a Rural Aid grant to help pay for refurbishment of the garage/store block.
14. **Clerk's Correspondence** The Chairman referred to the items listed on the agenda that had been previously emailed to all. Cllr Goodchild is preparing the PC response to the SW Exeter consultation.
15. **Chairman's Remarks:** Cllr Robson attended the DALC New Councillor's course and will bring feedback to the July meeting. Cllr Goodchild has not yet reviewed the Awards for All grant application that he was sent by the Chairman 12/2/14. The bid will therefore be abandoned for now.
16. **Date of next meeting:** Monday 7th July 2014 (coffee – Cllr Riddick)

The meeting closed at 9.50 pm

Cheque	177	£157.47	Community First Trading
	179	£10.00	Cllr. Riddick
	180	£30.00	Cllr. Goodchild

Chairman