

Dunchideock Parish Council
Minutes of the Meeting held on Monday 6th July 2015

Present: Cllrs Swain (Chairman), Dow, Ellis, Eveleigh, Riddick and Robson. 2 residents present.

- 1. Apologies for absence** - Apologies were received and accepted from Cllr Goodchild, DCC Connett, TDC Goodey, TDC Lake.
- 2. Declarations of Interest** –No declarations of interest were made.
- 3. Open Meeting** – No comments were made.
- 4. Minutes of the previous meetings** – Minutes of the meeting of the 18th May had been distributed. No comments were received. Cllr Robson proposed and Cllr Riddick seconded that all minutes be accepted. All agreed.
- 5. Matters Arising**
 - 5.1 Village fire hydrants** – Cllr Swain has completed the required work and will agree locations with the fire service before publishing details on the website.
 - 5.2 Village Benches Maintenance** – Work is now complete. Cllr Dow thanked for his work on this item.
 - 5.3 Neighbourhood Watch** – There is no immediate need for a handover. The current coordinator is aware of Cllr Robson’s interest in the role and the matter will be closed until it is required.
 - 5.4 Highways** – Some stone has been added at Manstree Cross but has been displaced by a vehicle; Cllr Ellis will revisit. Manstree Road is on the list to be surface dressed in 15/16. The safety mirror has been damaged and it was agreed to write to Highways to see if the damage had been a consequence of the recent hedge cutting. The protection of the milestone monument near the entrance to the quarry is with the Planning officer to provide a recommendation.
- 6. Finance Report**
 - 6.1** Clerk reported that the balance in the account was £3939.41 and confirmed that this reconciles with the cash book.
 - 6.2** Clerk presented payments for approval: 1) Clerk salary (Apr to June) £225.00, 2) Clerk allowance (Apr to June) £25.00, 3) Ink and postage £22.29, 4) TDC Election expenses £148.20. Cllr Riddick proposed and Cllr Dow seconded the approval of these payments. All agreed.
- 7. Planning**
 - 7.1** No notifications have been received.
 - 7.2** Application 15/01801/FUL was discussed. Members agreed that the application was for the storage of agricultural equipment and that the plans reflected usage. Cllr Dow proposed and Cllr Ellis seconded that no comments are required. All agreed.
- 8. BT Fibre Cabinet** – Connecting Devon have agreed to provide half of the funding for the work (£600). Members agreed to proceed with the work to protect the fibre cabinet and face the concrete blockwork, to accept the contribution from CDS/BT and to fund the balance. TDC Lake and Goodey will be approached to see if a contribution from their Community Fund can

be secured. There is money in the parish council budget for this project. Clerk to liaise with CDS to secure contribution. Cllr Ellis to coordinate works.

9. **Councillor Training Courses** – Cllr Riddick would like to attend a new councillors course. Clerk to arrange with DALC.
10. **SWE Development** – Members viewed the plans from Bovis and Westcountry and were given an update on the project by the Clerk. Members agreed to write to the District Councillors to express concerns of the parish council, whilst understanding that the project will proceed since it is a key component of the Teignbridge Local Plan.
11. **Transparency Code** – With a turnover <£25k the Parish Council must follow the recently adopted Transparency Code for smaller authorities. This requires the publication of meeting and financial information. Members were satisfied that this information will be made available and published on the village website.
12. **External Audit** – The required external audit paperwork has been sent on schedule and has been confirmed as being received. Awaiting any questions and the final report.
13. **County & District Councillors Reports** – No representatives present and no written reports received.
14. **Village Hall Report** – Cllr Riddick reported that the garage had now been let. There is a curry evening being held in August. No other items reported.
15. **Clerk's Correspondence** – No additional items were raised and no comments made.
16. **Open Meeting** – Cllr Eveleigh raised the arrival on a large caravan on a recently cleared area of land. This is an item that will be monitored.
17. **Chairman's Remarks** – No additional remarks were made.
18. **Date of next meeting** – Date of the next parish council meeting was set as 7th September 2015.

The meeting closed at 8.40 pm

Chairman