

## Dunchideock Parish Council

### Minutes of the Annual Parish Meeting held on Monday 18<sup>th</sup> May 2015

**Present:** Cllrs Swain (Chairman), Dow, Goodchild, Ellis, Riddick and Robson.  
TDC Lake and Goodey. 6 residents present.

1. **Apologies for Absence, Declarations of Interest** – Cllr Eveleigh was absent. DCC Connett sent apologies. No declarations of interest were made.
2. **Minutes of the Annual Parish Meeting held on 19th May 2014** – Minutes of the last Annual Parish Meeting had been distributed. No comments were received. Cllr Riddick proposed and Cllr Robson seconded the motion that the minutes be accepted. All agreed.
3. **Chairman's Report for the year 2014/15** – Cllr Swain read his report of the year. See Appendix A attached.
4. **Officer's reports for the year**
  - 4.1 **Planning** – Cllr Goodchild reported that we had held 6 planning meetings and that no major issues or concerns had been raised. The SWE development is being monitored and comments have already been submitted regarding the impact on amenities, traffic and schools amongst others.
  - 4.2 **Highways & Environment** – Cllr Ellis had nothing to report.
  - 4.3 **Village Hall** – Cllr Dow reported that the work on the sheds was nearly completed and they were awaiting repair before finalising payment. The current balance is £12,600 of which £7,800 is for the sheds. Fund raising events have been well supported and thanks were made to those that run and attend events that the hall puts on.
  - 4.4 **PCC** – Cllr Dow reported that new vestments were dedicated in April. The church electrics passed their inspection and the Electoral Roll has increased to 48.
  - 4.5 **Footpaths & Neighbourhood Watch** – Cllr Riddick had nothing to report.
  - 4.6 **WI** – Cllr Eveleigh was not present to make a report.
5. **Open Discussion for parishioners** – No comments were made by residents.

The meeting closed at 7:40pm.

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Chairman

## **Appendix A**

### **Chairman's Report**

#### **To the Annual Parish Meeting - Monday 18<sup>th</sup> May 2015**

This year we've held 9 meetings which included 6 planning applications, 1 speaker (the Community Fire & Safety Officer) and we've discussed a typical range of village matters. The year has been slightly unusual because of the elections. However, we did not have an election because the only candidates were the present councillors, who are therefore deemed to have been re-elected. Democracy remains alive in Dunchideock!

We have had regular visits to our meetings by our district councillors, Kevin Lake and John Goodey, both of whom were re-elected - congratulations.

Our year has seen a milestone of the appointment in November 2014 of Peter Richardson as parish clerk, the first new Dunchideock clerk in 33 years. We welcome Pete and the way in which he is now doing the job, especially his use of IT which is essential in today's world.

During the year we've dealt with many topics, including renewable energy, sandbags, highways, bus services, the BT fibre optic cabinet, Neighbourhood Watch and the refurbishment of the village benches. Some of these are still in progress, such as the benches and in particular the matter of the BT cabinet. Cllr Eveleigh organised a village litter pick – thanks for this really worthwhile task.

We increased our precept by £500, being 6.5p per week for a band D property. So we are in good financial health for the year to come.

Finally, I am very pleased to thank my fellow councillors for their efforts that made this past year both interesting and active. In general, they've shown excellent attendance to all meetings and this should not be overlooked. Thank you.

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**Present:** Cllrs Swain (Chairman), Dow, Goodchild, Ellis, Riddick and Robson. TDC Lake and Goodey. 6 residents present.

- 1. Election of Chairman and signing of Declaration of Office** – Cllr Riddick proposed and Cllr Goodchild seconded the nomination of Cllr Swain as Chairman. All agreed and Cllr Swain was elected be the Chairman of the Parish Council.
- 2. Apologies for Absence, Declarations of Interest** – Cllr Eveleigh was absent. DCC Connett sent apologies. No declarations of interest were made.
- 3. Minutes of the Annual Council Meeting held on 19th May 2014** – Minutes of the last Annual Council Meeting had been distributed. No comments were received. Cllr Goodchild proposed and Cllr Robson seconded the motion that the minutes be accepted. All agreed.
- 4. Election of Vice Chairman** – Cllr Swain proposed and Cllr Dow seconded the nomination of Cllr Riddick as Vice Chairman. All agreed and Cllr Riddick was elected be the Vice Chairman of the Parish Council.
- 5. Adoption of Standing Orders and Code of Conduct** – The Code of Conduct had been distributed to members. Cllr Robson proposed and Cllr Dow seconded that it be adopted. All agreed. Cllr Swain presented an overview of the mandatory change to the Standing Orders that allow recording of meetings. Cllr Riddick proposed and Cllr Robson seconded that V3 be accepted and adopted. All agreed.
- 6. Acceptance of Office** – Acceptance of office forms were distributed and signed and witnessed by members and the Clerk. Cllr Eveleigh will sign her form no later than the 25<sup>th</sup> May.
- 7. Election of Officers and agreement of specific responsibilities** – Members agreed the following responsibilities: RFO (Peter Richardson, Clerk), PCC (Cllr Goodchild), Village Hall (Cllr Dow and Cllr Riddick), WI (Cllr Eveleigh), Footpaths (Cllr Riddick), Highways (Cllr Ellis), Neighbourhood Watch (Cllr Robson), Environment (Cllr Robson). After 12 years in the role Cllr Goodchild stood down from his role as Planning representative. Members and residents thanked Cllr Goodchild for the valuable contribution that he has made in this role. Responsibility for Planning was left vacant and will be dealt with on a case-by-case basis.
- 8. Election of Representatives (TALC, DALC)** – Members nominated Cllr Swain to represent the Parish Council at both TALC and DALC. All agreed.
- 9. Bank mandate** – Members agreed that Cllrs Swain, Goodchild and Ellis and the Clerk should be signatories on the account. Cheque payments will receive the signature of two councillors.

The meeting closed at 8.00 pm

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Chairman