

Dunchideock Parish Council

Minutes of the meeting held on Monday 7 March 2016

Present: Cllrs Swain (Chairman), Goodchild, Dow, Ellis, Eveleigh, Robson & 4 residents.

1. **Apologies for absence** – Apologies received from Cllr Riddick and TDC Cllr Goodey
2. **Declarations of Interest** – None
3. **Open Meeting** – No additional items raised.
4. **Minutes of previous meeting** – Signed and accepted as a true record. Proposed Cllr Robson Seconded Cllr Ellis. **All agreed**
5. **Matters Arising**
 - 5.1 **HM The Queen's 90th Birthday Celebrations and Beacon** – Cllr Ellis has offered the use of a field for a joint Beacon lighting event with Doddiscombsleigh on 21 April. **All agreed.** There have been no volunteers for the Tea party on 12 June following an appeal in Country News. The manager of the Lord Haldon hotel is happy to host the event in the hotel grounds and provide tea and cake. Cllr Eveleigh agreed to lead the co ordination and it was agreed in principle to progress the planning to include community engagement activities funded by the Elector grant funding.
 - 5.2 **Transparency Code** – The computer, software and printer have been procured. The website has been reviewed, a structure agreed and documents are being sourced for uploading to ensure compliance by 31 March.
 - 5.3 **Community Heli Pads** – The Lord Haldon hotel grounds have been assessed as unsafe for the air ambulance to land at night. Minimum requirement is a site 50x50mtrs with lighting. A field belonging to Webberton farm is under consideration.
 - 5.4 **Defibrillator** – The manager of the Lord Haldon hotel is approaching the management board for consideration of purchasing a defibrillator. The outcome is awaited. The Clerk updated on an alternative option through the Community Heartbeat Trust. It was agreed that the Lord Haldon hotel option was preferable.
 - 5.5 **Parking on the Highway (Tower Court)** – Update by Cllr Swain. Site had been visited and discussions held with some residents. There are two relevant areas neither on the public highway so this is a private matter for residents to resolve and not a parish matter.
6. **Finance**
 - 6.1 **Report** – Bank balance currently stands at £4,688.23. This includes a payment from Lloyds Bank of £250 (compensation for their poor service we received) and £10 from Country Heat for their advert on the village website.
 - 6.2 **Elector Fund** – £245 grant funding has been received from TDC for the tea party to celebrate the Queen's 90th birthday as a village gathering event.
 - 6.3 **BT Grant** – £600 has been received from BT and a letter of thanks sent.
 - 6.4 **Approval of Expenditure** – Clerk salary Jan-Feb = £150 plus an additional 12.5 hours accrued since 1 Nov 2015 = £107.66, 5.5 miles @ 45p/mile = £2.47 home working expenses (4 months Nov – Feb) = £33.33 and stationery = £7.99. Total = £301.45. Proposed Cllr Robson. Seconded Cllr Eveleigh. A discussion took place regarding the Clerks Broadband provision and use. Broadband use and hours worked to be monitored and reviewed at the next PC meeting.
7. **Planning Appeal – 16/00031/REF Lyalls Caravan** – Cllr Goodchild gave a resume of the appeal which is based on a court judgement (Dartford) being applied to this application. Concern was expressed due to this being an area of great landscape value and visual sensitivity. A consultation response to be composed by Cllr Goodchild and Cllr Swain.

8. **Neighbourhood Watch Meeting** – Cllrs received a report from Shirley Phillips. 24 residents attended the meeting on 22 February. 3 farmers are now members of Farm Watch. A further meeting is planned for a Sunday afternoon to enable a wider attendance. Discussion took place regarding a recent NHW circulation about horses being released from their stables in Dunchideock area.
9. **Annual Litter Pick** – Shillingford have organised a litter pick on 9 April. As TDC are dropping equipment to Shillingford they will be requested to also support Dunchideock on the same day. Cllr Eveleigh to arrange.
10. **Tour of Britain Cycle Race** – The announced route includes Ide to Haldon Belvedere Tower through Dunchideock parish. It was confirmed that DCC Highways are likely to review the road condition on the route and ensure the surface is acceptable.
11. **Community Resilience Initiative Grant Funding** – It was agreed that there was no need to review emergency planning or resilience. **All agreed.**
12. **Changes to Teignbridge Planning Consultation** - Cllr Swain updated on the TALC response to TDC CEO Nicola Bulbeck. Concern was expressed about the lack of consultation and difficulty for small councils coping with the changes. The deadline (1 May) is under review to support the transition to new arrangements.
13. **County and District Councillors Reports** – Cllr Lake updated on the proposed planning consultation process. 85% of planning applications are electronic. TDC is in the minority of councils doing paper plans. The change is inevitable but timing is under review. Cllr Lake also reported his response to a drainage issue raised by a resident. He informed DCC who resolved it promptly.
14. **Village Hall Report** – The new toilets have been successfully installed and commissioned. There is an opportunity for some additional grant funding from TDC to continue accessibility improvements to the village hall.
15. **Clerk's Correspondence** – No issues
16. **Open Meeting** - No issues
17. **Chairman's Remarks** – At the last meeting there was a query about the need for Cllrs to leave the meeting during discussions relating to planning applications by them. It was confirmed that our Code of Conduct and Guidelines for Councillors specify that the interested party will leave the room.
18. **Date of next meeting** – Date of next meeting was set as Monday 9th May 2016 for the Annual Council meeting, Annual Parish meeting and Ordinary Council meeting,
The meeting closed at 9.05pm

Chairman