

DUNCHIDEOCK PARISH COUNCIL

Minutes of the Annual Parish Meeting held on Monday 9th May 2016

Present : Councillors Swain (Chairman), Dow, Ellis, Robson, Eveleigh. TDC Lake. 5 residents present.

1. Apologies : TDC Goodey, Cllr Goodchild. There were no Declarations of Interest made.

2. Minutes of the Annual Parish Meeting of the Electors held on 18th May 2015 had been circulated. Cllr Robson proposed and Cllr Ellis seconded the motion that the minutes be accepted.

3. Chairman's Report for the year 2015/2016. Cllr Swain read his report of the year. See attached. In the absence of the Clerk, Cllr Swain reported that there was a surplus of £7,500 in the year.

4. Officer's reports for the year.

- 4.1 Highways and Environment. Cllr Ellis reported on frost damage and that lanes had been widened recently.
- 4.2 Neighbourhood Watch. Cllr Robson reported that the responsibility had been handed over to Mrs Shirley Phillips.
- 4.3 Village Hall. Cllr Dow reported that new toilets had been installed with a grant from Viridor.
- 4.4 WI. Cllr Eveleigh reported that the WI had sadly closed down in December.
- 4.5 Planning. Cllr Goodchild was not present to make a report.

5. Open discussion for parishioners. Trevor Baker was concerned at the number of personal advertisements cluttering up the parish notice boards particularly at Belvedere Park which is quite small. The councillors noted his concern.

Chairman

Chairman's Report To
The Annual Meeting of the electors of Dunchideock
Monday 9th May 2016

We've held 6 meetings in the last 12 months, some of which included planning applications, and we've dealt with a typical range of village matters.

These have included the protection of the BT fibre optic broadband cabinet, refurbishment of the public benches, a roll-out of the Neighbourhood Watch scheme (and Mrs Phillips becoming the Co-ordinator, assisted by Mrs Ousely) and several highways matters including parking concerns at Thornes Meadow and Tower Court.

We have responded to a number of planning matters included SW of Exeter developments, and more local matters at Lyalls and Tower Wood.

Discussions are progressing well for a night landing spot for the Air Ambulance. Hopefully the helipad should come to fruition later this year. The village celebrated the Queen's 90th birthday with a very successful bonfire beacon and fireworks display which was arranged by myself but with immense help from Beryl and Sarah of Doddiscombsleigh Parish Council. Thank you Edward for allowing this to be held in your field at Windy Cross.

Thanks also to Gill for once again arranging our annual litter pick on all the lanes – a really valuable tidy up job.

The Council has made further progress in the use of IT because of a legal requirement called the Transparency Code, to place parish information on the web. This enabled us to win grant money to pay for a computer, printer, software and training.

Pete Richardson stepped down as our Clerk (and Shillingford) in September 2015, to resume his own career. We appointed Mrs Sarah Sharpe in November. Unfortunately, Sarah resigned last Friday at the end of her probation period. Regrettably, Mark Riddick had to resign as Councillor because of his business commitments. So at present we need a Clerk and a Councillor.

Finally, I am pleased to thank my fellow Councillors for their efforts that made this past year both interesting and active. Thank you.

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1. Apologies : TDC Goodey, Cllr Goodchild. There were no Declarations of Interest made.

2. Election of Chairman. Cllr Swain announced that he had decided not to stand for re-election. Cllr Robson was proposed by Cllr Dow and seconded by Cllr Ellis and was duly elected. She thanked Cllr Swain for all the work he had done over the past 5 years as Chairman and this was endorsed by Cllr Ellis and the councillors.

3. Election of Vice Chairman. Cllr Goodchild was proposed by Cllr Robson and seconded by Cllr Ellis and he was duly elected.

4. Election of Representatives (TALC). Cllr Swain agreed to continue in this role.

5. Minutes of the Annual Council Meeting held on 18th May 2015 had been circulated and were agreed. Proposed by Cllr Robson and seconded by Cllr Ellis

6. Election of officers and specific responsibilities. Cllr Robson suggested that as Dunchideock is a small village it would be sensible for the councillors to share responsibilities . Cllr Swain and TDCllr Lake agreed it was preferable to have specific responsibilities but not essential. Cllr Ellis was keen to make meetings simpler which drew agreement but it was pointed out by Cllr Swain and TDCllr Lake that systems had changed, such as transparency rulings. Cllr Swain suggested the matter should be put on the agenda for the next council meeting.

7. Adoption of the 2015/16 Accounts. Due to the absence of the Clerk Cllr Swain circulated the accounts and gave a summary and explanation of why there was a healthy surplus in this year. The accounts were then agreed. Cllr Swain said that Simon from Ide had agreed to undertake the internal audit for a fee of a donation to the Ide Community Shop.

8. The Clerk. Sarah Sharpe resigned on 29th April which made the conduct of the meeting difficult. Cllr Dow asked whether Cllr Swain would undertake the role but Cllr Swain explained he could not legally be a councillor as well as the clerk due to potential conflict of interest.

Chairman