

DUNCHIDEOCK PARISH COUNCIL

Minutes from the meeting on Tuesday 21st November 2017 in the Village Hall, Dunchideock

Present Cllrs Goodchild, McCarthy, Baker, Daw, Ellis, Swain, Eveleigh
DCC A Connett, TDC Cllr K Lake, Mrs C Retallick (Clerk) and 1 member of the public

1) Apologies for Absence – Cllr J Goodey

2) Declarations Of Interest – None declared

3) PUBLIC DISCUSSION – No comments received

4) Minutes – to approve and sign the Minutes of the meeting held on the 18th July 2017 and 19th September 2017.

July meeting Cllr Swain raised a query with regard to the PAYE payments, and then the minutes were signed as a true record of that meeting. September meeting – there was a discussion about the length of the meeting, then a vote was taken and it was agreed the minutes were a true record and signed.

5) Matters arising from previous minutes (for information)

a. Internet connection at the village hall. (see item July 2017/min no. 14) Cllr McCarthy informed the meeting that the costs were too high and therefore the committee has decided not to go ahead at this time.

b. Format and presentation of the minutes and agenda. (as on agenda Sept 2017 item 4) This was covered later in the meeting.

c. Telephone kiosk at Webberton Cross. (See item July 2017/min no. 4). The clerk informed the meeting that BT still owns the kiosk; a request has been made to BT to repair the line.

6) District and County Councillor Reports – Cllr Lake reported that the dog waste bin at the rear of the Lord Haldon hotel has been moved. Cllr Baker asked if Cllr Lake was aware that TDC phone numbers were being withheld. Cllr Lake explained that there is a new telephone system at TDC and the problems are still being worked on.

DDC Cllr Alan Connett informed the meeting that he has funds available for the area and for which Dunchideock could be eligible.

7) Clerks Report - Since the last meeting I attended, the working party has met to consider the Council's Standing Orders, Financial Regulations and Internal Control Policy. I spent a considerable time producing, and comparing, the current policies to produce the versions made available to Councillors for this meeting. I have attended the DALC conference and the SLCC regional conference both interesting and relevant. I have had meetings with the chairman to discuss agendas, and to consider the Councils financial needs for the forthcoming year.

The telephone box at Webberton Cross has been reported for repair.

Finally, the email that gave details of the rural skip was missed, which meant it was not advertised. The contractor only took ½ ton of waste, but he could come back at the parish's expense. TDC have been informed and it was emphasised that the parish would certainly want it to return next year. The meeting agreed it would be too expensive for the parish to provide the service.

8) Precept Request – To review the proposed budget and agree the precept request

The clerk presented the budget to Council. After a long discussion, the majority voted to accept the budget and the proposed precept.

9) Council Documents - There was a long discussion about the model Standing Orders and the associated paperwork that had been circulated to the councillors prior to the meeting. Eventually it was agreed to adopt the NALC model standing orders in principle. The details were to be completed and presented at the next meeting.

Internal Control Policy - Cllr McCarthy proposed this document should be adopted in principle, and the final edited version presented to the next meeting.

Financial Regulation – the meeting agreed that the unedited version of the model, as adopted in May, should remain.

10) PLANNING APPLICATION - To comment on applications received from Teignbridge District Council:-

a) 17/02373/FUL Proposed Erection of glazed porch corridor link at 8 Tower Court, Dunchideock.

See separate sheet. **No objection**

Applications discussed previously – (for Information only)

a. 17/01581/SO – Buller’s Hill Quarry – Opinion issued 13.10.17 details available online – Councillors suggested a site visit but no action is required for approximately 12mths. Once an official application is received, then this council could comment.

b. 16/03251/MAJ - Peamore – Application Refused - Cllr Lake advised the meeting that an application for an appeal has been placed and this council could still make representation to the inspector.

c. 17/01870/MAJ - Haldon Forest Management Plan – (Kenn Parish) No decision yet

d. 15/02704/FUL – Mobile home at Lyalls – Refused 9.12.15 TDC have been informed the caravan is not being used and is derelict. A diary of events could be kept to help support enforcement action. A local neighbour is to be approached.

e. 16/03250/MAJ - Penhill Farm – No decision yet.

f. 17/02365/FUL – Haldon Fast Food restaurants – (Kenn Parish) deadline for decision 1.12.17.

Provisional Tree Preservation Order(s) served

E2/39/03 - LOCATION: Penhill Farm, Higher Ashton

Grant of planning applications (information only)

17/01805/FUL - Location: DUNCHIDEOCK - 3 Thornes Meadow, Dunchideock **Proposal:** Erection of A Single Storey Rear Extension With Balcony Over

14/00933/COU - Location: Dunchideock House Barn, Dunchideock **Proposal:** Change Of Use And Conversion Of Barn To A Dwelling.

14/00934/LBC Location: Dunchideock House Barn, Dunchideock **Proposal:** Change Of Use Of Barn To A Dwelling

17/01438/LBC Location: Lyalls Cottage, Dunchideock **Proposal:** Replacement Of Two Upvc And Three Timber Casement Windows, Replacement Of Recently Installed Steel Beam With Traditional Hardwood Beam To Lower Sitting Room And Works To Ceilings In Lower Sitting Room And Dining Hall To Reinststate Traditional Lathe And Plaster

11) Highways Maintenance – community enhancement fund. – To discuss any future action.

Cllr Goodchild reported that he is still working on this project and is in discussion with local landowners

12) FINANCE

Expenditure

C Retallick	- salary 18 hrs @£11.30 + O/T of 14 hrs(July – Sept)	307.80
HMRC	- PAYE tax (July-Sept)	53.80
J Eveleigh	- Cabinet	25.00
	- Key	4.00
DALC	- Councillors course	30.00
1&1	- Annual payment for email system	9.94

Cllr Swain	- Repairs to notice board	13.66
C Retallick	- Salary 16 hours @ £11.30 ph (Sept – November)	163.20
HMRC	- PAYE tax (Sept- Nov)	17.60
C Retallick	- Ink Cartridge	22.98
ICO	- (Direct Debit) Annual subscription	35.00

Income £100 Mr & Mrs Gibbons
 £1320.00 TDC Precept

Bank Reconciliation and Statement – this was reviewed and the cheques were authorised.

a) Income – Discuss and agree receipt of payment made by Mr & Mrs Gibbons.

The circumstances behind this payment were discussed and the Councillors agreed to receive the money.

13) Water from overflowing treatment plant at Webberton Lane - To discuss and take action (item lead by Cllr Baker). Cllr Baker informed the meeting that he had met with a TDC officer at the site.

14) Notice boards – Fly posting (item lead by Cllr Baker) – Not discussed

15) TDC withheld telephone number (item lead by Cllr Baker)

The matter had already been discussed earlier in the meeting in Item 6

16) Auditor discrepancies (item lead by Cllrs Baker & Swain) - Not discussed

17) Reports from Councillors from TALC, PCC and village hall meetings (for information) – No reports were given

18) MEETINGS ATTENDED (reports for information only) – No reports were offered.

19) PUBLIC DISCUSSION - An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 5 minutes. No representations were made.

20) Items for Information or to be included on future agendas

The next council meeting will be on 16th January 2018, 7.30pm in the Village Hall

Cllr Swain asked if his list of requested topics could be included onto the January agenda.

Email Circulation National Grid - M5 night closure – details/ Haldon Forest Management Plan/ 01392832542 Adopt a kiosk enquiry/ Springwell Nursery - 16/03360/MAJ/ All the latest news from Devon ALC/ Fwd: RE: Exeter estates Peamore/ Temporary Traffic Notice - Perridge Lane, Ide, Dunsford, Dunchideock, Holcombe Burnell (TTRO1721927)/ Your August newsletter from Healthwatch Devon/ Devon, Somerset & Torbay Trading Standards Service - soft toy safety advice special/ September Tour/ TDC Online Agendas/ Dartmoor Local Plan Review – Newsletter/ Devon Highways - Parish & Town Council Conferences 2017/ Your latest newsletter from DevonALC/ TALC Meeting 28th September 2017 - Draft Minutes/ Devon Highways - Snow Wardens and Winter Service/ Copy of Scoping Opinion to Parish/ Your views on Neighbourhood policing/ Planning Application Consultation 17/02373/FUL/ The latest edition of Healthwatch Voices/ Copy of Planning Decision Notice to Parish 17/01805/FUL/ Revised collections dates for Christmas 2017 from Teignbridge/ Halloween special – ConnectMe/ Best Western Lord Haldon Hotel/ Making of Provisional TPO/ Haldon Discovery Day/ Your November ebulletin from Healthwatch Devon./ Born in 1962 or before - take part in the survey with link