

DUNCHIDEOCK PARISH COUNCIL

Clerk: Mrs Sara Westcott, Little Lyalls, Dunchideock, Exeter EX6 7YD
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To Members of Dunchideock Parish Council.

You are hereby summoned to attend a Meeting of Dunchideock Parish Council, to be held **Tuesday 20th November 2018 at 7.30 pm at: Dunchideock Village Hall, School Lane, Dunchideock EX2 9UG**, for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Sara Westcott

S. Westcott
Clerk to the Council

Publication date: 14 November 2018

AGENDA

- 1) **PUBLIC DISCUSSION** (*not to exceed 10 minutes*). *An opportunity for members of the public to make representations in respect of any item of business on the agenda.*
Reminder - Members of the public cannot interrupt the meeting while the Council is in committee.
- 2) **Apologies for Absence**
- 3) **Declarations of Interest and Dispensations:** (*In accordance with the Code of Conduct*)
- 4) **Minutes** – to approve and sign the Minutes of the meeting held on 3rd October 2018 (Employment & Complaints Committee Part I & Part II), 10th September 2018 (Ordinary) & 18th October 2018 (Extraordinary)
- 5) **District & County Councillor Reports** – To receive reports
- 6) **Update from matters of arising from the last meeting for information only**
 - a) Quarry at School Wood – Led by Cllr Sharpe on behalf of Cllr McCarthy
 - b) Parish Plan update– Led by Cllr Sharpe & Cllr Goodchild
- 7) **Clerks Report**
- 8) **Donation to Royal British Legion** - decision to donate and amount - Cllr Moor
- 9) **Lime Tree** update, decision on alternative contractor, approval of cost & decision on species for replacement tree - Cllr Ellis
- 10) **Defibrillators** update, decision on which provider to use & agree sites - Cllr Sharpe
- 11) **1st Aid Course for the Community** - Agreement to pay hall hire & refreshment costs - Cllr Sharpe

- 12) Parish Noticeboards** update and decision on future provision - Cllr Moor
- 13) Training** - Approval for Clerk to attend Election Training in New Year - Cllr Sharpe
- 14) Society of Local Council Clerks Membership** decision to subscribe (£5 one off joining fee and £59 annual subscription – Cllr Sharpe
- 15) Community Road Warden** Scheme decision to join and whether to send councillors to free training - Cllr Robson
- 16) Future Projects** proposals and decision on how to progress- Cllrs Bean & Robson
- 17) Litter Picks** – Cllr Bean
- 18) Public Rights of Way Community Walk** – Cllr Bean
- 19) Communities Together Fund** decision on application - Cllr Robson
- 20) Complaints Process** – To agree a review - Clerk
- 21) FINANCE**
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| a. Expenditure – Clerks final Salary (Carol Retallick) | = £ 83.96 |
| HMRC (C Retallick) | = £ 20.80 |
| Expenses travel 30 miles @45p/mile July -Oct (C Retallick) | = £ 13.50 |
| Clerks Salary (Sara Westcott) | = £107.30 |
| HMRC (S Westcott) | = £ 26.60 |
| Lime Tree Survey – Mr R.M.B Baker | = £ 80.00 |
| Weebly Connect subs (2 year) – Cllr McCarthy | = £ 48.00 |
| Greenwood Accountancy July - Sep 2018 | = £ 12.00 |
| Total | = £392.16 |
- b. Bank Reconciliation and Statement - Consider and agree circulated documents

22) Highways (standing item) – information related to local issues - Cllr Ellis

23) PUBLIC DISCUSSION – *(not to exceed 5 minutes) An opportunity for members of the public make comments on the process of the meeting or to request agenda items for future meetings.*

Items for Information -

The next council meeting will be on Tuesday 15th January 2019 at 7.30pm in the Village Hall