

DUNCHIDEOCK PARISH COUNCIL

Clerk: Mr N R Harvey, TD, ACIB, 11 Loram Way, Alphington, Exeter, Devon, EX2 8GG
Tel: 01392 422390, Email: parishclerk@dunchideock.org.uk

To: Members of Dunchideock Parish Council.

A Meeting of the Council will be held on Tuesday 10th March 2020 at 7.30 pm in the Village Hall, School Lane, Dunchideock, EX2 9UG.

Members of the public and press are invited to attend Part 1 of the meeting.

N R Harvey, Clerk to the Council

Publication date: 3rd March 2020

Pre-Meeting: Welcome to the new Councillor, Gervaise Cerio following election on February 6th and having signed the Declaration of Acceptance of Office.

PART 1 - OPEN TO THE PUBLIC AND PRESS

AGENDA

1. **Public Discussion - (not to exceed 10 minutes)** Chairman
An opportunity for members of the public to make comments on any item on the agenda.

Members of the public cannot interrupt the meeting while the Council is in Committee.

2. **Community Matters** Cllr Robson and Cllr Cook
To receive information of general interest for residents of the parish

3. **Apologies for Absence**

4. **Declarations of Interest and Dispensations:** (In accordance with the Code of Conduct)

5. **Minutes** Chairman
To approve as an accurate record and sign the minutes of the meeting held on 14th January 2020.

6. **County and District Councillor Reports**

7. **Clerks Report** Clerk

8. **Governance Documents** Clerk

- a. To approve and adopt the following documents that have been previously circulated
(1) Code of Conduct 2020 (2) Standing Orders 2020
b. To consider preparation of a Safeguarding Policy Cllr Cook

9. **Highways:** To receive briefings on the following matters

- a. Drainage on Blacksmiths Hill Cllr Ellis
b. Road surface near entrance to School Wood Quarry Cllr Moor
c. Speed limit on road from School Wood Quarry to Manstree Cross Cllr Ellis
d. Road Closure problems Cllr Robson
e. Speed limit on Webberton Lane Clerk
f. Provision of road signs Clerk
g. Drainage at junction of Footpath 1 with Webberton Lane Cllr Robson
h. DCC advice of Drainage Maintenance Responsibilities Clerk

10. **Planning:** To receive briefings on the following matters Cllr McCarthy

- a. Grant of Planning Permission
Application Ref: 19/02093/VAR Location: Pitman's Barn, Dunchideock, Exeter, EX2 9TS
Proposal: Variation of condition 2 on planning permission 14/00933/COU
(conversion of barn to dwelling) to amend design and layout of building.
- b. Grant of Conditional Consent
Application Ref: 19/02094/LBC Location: Pitman's Barn, Dunchideock, Exeter, EX2 9TS
Proposal: Conversion of barn to dwelling
- c. Planning Application
Application Ref: 20/00170/LBC/39 Location: Pitman's Barn, Dunchideock, Exeter, EX2 9TS
Proposal: Listed building consent for increase in height of chimney stack

- d. Planning Application
Application Ref: 20/00265/FUL Location: Land near Penhill Cross
Proposal: Demolition of agricultural building and erection of two dwellings
11. **Public Rights of Way** Cllr Robson
To receive a report following a perambulation of the footpaths and possible action
12. **Notice Boards:** To receive a briefing on the following matters
- a. Notice Board at Kings Bridge near Belvedere Park and to agree purchase of a new Notice Board at an estimated cost of £1,000 Cllr Moor
- b. Condition of Notice Board at Dunchideock Bridge Cllrs Moor/Ellis
13. **Bus Stop Shelter:** To receive a briefing on present situation Cllr Moor
14. **Teignbridge Association of Local Councils (TALC)** Clerk
To receive a briefing on the meeting held on 23rd January 2020
15. **Encouraging Children and Young People's Involvement with the Parish Council**
To consider a paper on this matter Cllr Cook
16. **Snow Warden:** To consider a request from DCC Clerk
17. **Litter Pick Saturday 14th March and Easter Egg Hunt Sunday 5th April** Cllr Bean
To be advised of arrangements
18. **Torbay Classic Reliability Trial Sunday 29th March** Clerk
To be advised of details of this event and route
19. **Grant Funding:** To receive details of grant application for new notice board Cllr Robson
20. **Devon Communities Together:** To consider joining and annual subscription of £24 Cllr Moor
21. **Section 1(2) Public Bodies Admission to Meetings) Act 1960** Cllr Moor
To consider a resolution to exclude the public and press from Part 2 of the meeting in view of the confidential nature of the matters to be discussed and the requirements of the Data Protection Act 2018
22. **The Public Sector Bodies (Websites and Mobile Applications)(No.2) Accessibility Regulations 2018**
To receive a briefing on the implications for the Parish Council Clerk
23. **Budget and Precept for 2020/2021** Responsible Financial Officer
To consider and request retrospective approval to £1,000 being added to the precept as a matter of urgency in view of the possible implications of the above Regulations
24. **Finance** Responsible Financial Officer
- a. To receive and agree the Bank Reconciliation as at 29th February 2020
- b. To receive the Budget/Actual Comparison for 2019/2020 as at 29th February 2020
- c. To approve signing Standing Order to make payments to PAYE agents of £6.00 per month from 1/4/20.
25. **Expenditure and Income:** To approve payment of the items of expenditure and note the income:
- | Expenditure | £ |
|--|-----------------|
| Greenwoods – Payroll fee for November, January, February, March £20 + VAT £4 | 24.00 |
| Clerks Salary for January and February | 219.82 |
| PAYE for above period | 55.00 |
| Clerks Expenses: Home/Office - £24.99 Consumables - £81.08 + VAT £14.76 | 120.83 |
| Eon direct debit for Defibrillator electricity from 1/1/20 to | To be confirmed |
| Devon Communities Together | 24.00 |
| DALC Being a Good Councillor Course – Cllr Cerio £30.00 + VAT £6.00 | 36.00 |
| Hire of Village Hall – September to March (5 meetings) | 125.00 |
| Income | £ |
| | NIL |
26. **Public Discussion:** (*not to exceed 5 minutes*) - *An opportunity for members of the public to make comments on the process of the meeting or to request agenda items for future meetings.*
27. **Dates of Next Meetings:** Tuesday 12th May – Annual Council Meeting and Ordinary meeting
Tuesday 19th May – Annual Parish Meeting
Future Meetings 2020 – to be agreed at Annual Council Meeting

PART 2 – NOT OPEN TO THE PUBLIC AND PRESS

AGENDA

- 1. Review of Item 6 of the minutes of the meeting held on 19th December 2018 and Item 23 of the minutes of the meeting held on 17th September 2019.**

To review present situation and action to be taken

- 2. Review of the implications of items 22 and 23 of the Agenda for the meeting held tonight.**

To review the action to be taken in view of the legal requirement of the Regulations.