

DUNCHIDEOCK PARISH COUNCIL

Clerk: Mr N R Harvey, TD, ACIB, 11 Loram Way, Alphington, Exeter, Devon, EX2 8GG

Tel: 01392 422390, Email: parishclerk@dunchideock.org.uk

To: Members of Dunchideock Parish Council.

A Meeting of the Council will be held on Tuesday 12th May 2020 at 7.30 pm .on Zoom

Members of the public and press are invited to join the meeting.

N R Harvey, Proper Officer

Publication date: 5th May 2020

Link to join the meeting - Members of the public and press may join the meeting from 7.20 pm

<https://zoom.us/j/92129349457?pwd=NlplVnBCMxRkSnU5K1lrMzBwanFxZz09>

Password: - 020360

AGENDA

1. Welcome Chairman
2. Conduct of the Meeting Chairman
To explain how the meeting will be conducted and the Standing Orders that apply:
3. Confirmation of Attendance Chairman
To receive confirmation of attendance from Councillors
4. Public Discussion – (not to exceed 10 minutes – not to exceed 3 minutes per person)
An opportunity for members of the public to make comments on any item on the Agenda
Members of the public cannot interrupt the meeting while the Council is in Committee.
5. Apologies for Absence Clerk
6. Declarations of Interest and Dispensations: (In accordance with the Code of Conduct)
7. Minutes Chairman
 - (a) To approve as an accurate record and signature of the minutes of the meeting held on 10th March 2020.
 - (b) To approve additional published minutes of the Confidential Meetings held on 17th September 2019 and 10th March 2020 and annotation of these minutes regarding the new minutes.
8. County and District Councillor Reports
9. Clerks Report Clerk
10. Governance Documents Cllr Cook
To consider and approve draft new Safeguarding Policy
11. Highways Clerk
To receive a report on present situation
12. Insurance Clerk
To receive details of renewal of the Insurance cover through Community Action Suffolk from 1/6/20 to 31/5/21 at a premium of £186.73, as part of the long term agreement to 31/5/2022

13. Notice Boards: To receive a briefing on the following matters
Notice Boards at Kings Bridge and at Dunchideock Bridge Cllr Moor/Ellis
14. The Public Sector Bodies (Websites and Mobile Applications)(No.2)
Accessibility Regulations 2018
To receive a report on the selection of the provider of the new website Cllr McCarthy
15. Review of the Resolution in Minute 1c of the Confidential Part 2 Meeting
held on 10th March 2020 Chairman
To review this Resolution in view of Notices received and decide on future action
16. Coronavirus
- a. To receive a report on the Home Support Scheme Cllr Cook
- b. To receive a report on publication of information Clerk
- c. To receive a report on the impact on Council business Clerk
17. Annual Governance and Accountability Return 2019/2020 Responsible Financial Officer
- a. To receive a report on the revised arrangements for this Return
- b. To receive the Receipts and Payments Account and Bank Reconciliation as at 31st March 2020
- c. To receive the Budget/Actual Comparison for 2019/2020 as at 31st March 2020
- d. To receive the Bank Reconciliation as at 30th April 2020
18. Annual Parish Meeting – 19th May 2020 Clerk
To receive a report on the cancellation of this meeting
19. Arrangements for Virtual Meetings Chairman/Clerk
To confirm the action of the Chairman and Clerk in making arrangements for and to incur the cost of holding virtual meetings using Zoom under Financial Regulation 4.1 and in accordance with the Government Regulations in respect of holding meetings during the national emergency.
20. Finance: To approve payment of the items of expenditure and note the income:
- | | | £ |
|---|----------------------|-----------------|
| Expenditure | | |
| Greenwoods – Payroll fee April and May - direct debit | £10 + VAT £2 | 12.00 |
| Clerks Salary for March and April | | 265.43 |
| PAYE for above period | | 66.20 |
| Clerks Expenses: Home/Office - £26.00 Consumables - £38.49 + VAT £4.58 | | 69.07 |
| Eon electricity for Defibrillator - 1/1 to 31/3/20 – direct debit - £3.86 + VAT £0.19 | | 4.05 |
| Devon Association of Local Councils – Annual Fee | £57.00 + VAT £7.72 | 64.72 |
| TDC fee for election in February 2020 | | To be confirmed |
| Clerk for Zoom virtual meetings to 30/4/21 | £119.00 + VAT £23.98 | 143.88 |
| Community Action Suffolk – Insurance Premium – 1/6/20 to 31/5/21 | | 186.73 |
| Income | | £ |
| TDC Precept 1 st Instalment | | 5,050.00 |
21. Public Discussion: (not to exceed 5 minutes) – An opportunity for members of the public to make comments on the process of the meeting or to request agenda items for future meetings. In accordance with Standing Order 3.h – a question shall not require a response at the meeting
22. Dates of Next Meetings: The Annual Parish Meeting will not be held this year
14th July, 8th September, 10th November 2020
12th January, 9th March 2021
These meetings will be held on line until further notice and can be cancelled without further notice