

DUNCHIDEOCK PARISH COUNCIL

Clerk: Mr N R Harvey, TD, ACIB, 11 Loram Way, Alphington, Exeter, Devon, EX2 8GG
Tel: 01392 422390, Email: parishclerk@dunchideock.org.uk

To: Members of Dunchideock Parish Council.

A Meeting of the Council will be held on Tuesday 14th July 2020 at 7.30 pm .on Zoom

Members of the public and press are invited to join the meeting.

N R Harvey, Proper Officer

Publication date: 7th July 2020

Link to join the meeting - Members of the public and press may join the meeting from 7.20 pm

<https://zoom.us/j/91505319583?pwd=NFZ5YWdvNFVoNkVpK3hIWktrcEFCdz09>

Telephone numbers to join by telephone:

01203 481 5237	01203 481 5240	01203 901 7895	01208 080 6591
01208 080 6592	01330 088 5830	01131 460 1196	

Password: 020360 Meeting ID: 915 0531 9583

AGENDA

1. Welcome Chairman
2. Conduct of the Meeting Chairman
To explain how the meeting will be conducted and the Standing Orders that apply:
3. Confirmation of Attendance Chairman
To receive confirmation of attendance from Councillors
4. Public Discussion – (not to exceed 10 minutes – not to exceed 3 minutes per person)
An opportunity for members of the public to make comments on any item on the Agenda
Members of the public cannot interrupt the meeting while the Council is in Committee.
5. Apologies for Absence Clerk
6. Declarations of Interest and Dispensations: (In accordance with the Code of Conduct)
7. Minutes Chairman
 - a. To approve as an accurate record and signature of the minutes of the meeting held on 12th May 2020.
 - b. To approve as an accurate record and signature of the minutes of the Extraordinary meeting held on 26th May 2020
8. Resignations of Councillors and Casual Vacancies Chairman
To report the resignations of three Councillors and present situation
9. Co-option of a Councillor Chairman
To consider the applications of the candidates to fill a co-opted vacancy
10. County and District Councillor Reports
11. Clerks Report Clerk

12. Annual Governance and Accountability Return 2019/20 Responsible Financial Officer
- To receive and note the Report of the Internal Auditor
 - To receive and note the Annual Internal Audit Report
 - To review and approve and confirm signature of the Annual Governance Statement
 - To receive and approve and confirm signature of the Accounting Statements
 - To agree period for the Exercise of Public Rights - proposed from 3rd August to 11th September 2020
 - To confirm signature of the Certificate of Exemption from External Audit
13. Highways – To receive a report on the present situation Clerk
14. Planning – To receive a report on the following matters Clerk
- Grant of Planning Permission by TDC
Application Ref: - 20/00265/FUL Location: Land near Penhill Cross
Proposal: Demolition of agricultural building and erection of two dwellings
 - CIL and S106 payments raised by a resident
Application Ref: - 14/00933/COU and 19/02093/VAR Location: - Pitman’s Barn, Dunchideock
 - Creation of access and removal of part of hedgerow
Planning Ref: - 20/00146/ENF and 20/00155/ENF Location: - Webberton Lane near Borough
15. Notice Boards Cllr Moor
To receive a briefing on the proposed new Notice Board at Kings Bridge
16. Provision of New Website Cllr Moor
To receive a report on the present situation with the new website
17. Coronavirus
- To receive a report on the Home Support Scheme Cllr Cook
 - To receive a report on publication of information Clerk
 - To receive a report on the impact on Council business Clerk
 - Village Party at end of Pandemic Cllr Robson
18. Encouraging Children and Young Peoples Involvement with the Parish Council- To receive a report on present situation Cllr Cook
19. New Model Code of Conduct Consultation Clerk
To consider response to this proposed document
20. Casual Vacancy Election 6th February 2020 - To receive details of cost Clerk
21. Footpaths - To receive a report on situation with improvements Cllr Robson
22. Asset Register - To confirm basis of valuation of Assets Clerk
23. Draft Teignbridge District Council Local Plan 2020 -2040 Cllr Moor
To confirm a response not being made to the consultation
24. Operation London Bridge - To consider plan for the parish and village Cllr Moor
25. Telephone Box - To receive a report on applying for Listed Building status Cllr Moor
26. Parish Council computer upgrade of software: Cllr Moor
To consider purchase of Microsoft 365 and an Anti-virus system

27. Training - To agree attendance on the following courses: Clerk
- Co-opted councillor on DALC "Being a Good Councillor" at a cost of £36.00
 - Clerk on SLCC "Preparation of WCAG compliant documents" at a cost of £36.00

28. Finance Responsible Financial Officer
To receive and agree Bank Reconciliation for 31st May or 30th June 2020

29. Expenditure and Income - To approve payments and note the income

Expenditure	£
Greenwoods – Payroll fee June and July - direct debit	£10 + VAT £2 12.00
Clerks Salary for May and June	379.96
PAYE for above period	94.80
Clerks Expenses: Home/Office - £26.00 Consumables - £44.04 + VAT £8.40	52.44
SLCC Course for Clerk	£30.00 + VAT £6.00 36.00
New Councillor Course	£30.00 + VAT £6.00 36.00
Eon electricity for Defibrillator - 1/4 to 30/6/20 – direct debit –	To be confirmed
Microsoft 365 software	To be confirmed
Anti- virus software	To be confirmed
Book of Condolence (Operation London Bridge)	To be confirmed
Weebly Web Site Hosting - if needed pending change	To be confirmed
Ionos Domain name and Email Host – if needed pending change	To be confirmed
 Income	 £
Nil	

30. Public Discussion - (not to exceed 5 minutes) – An opportunity for members of the public to make comments on the process of the meeting or to request agenda items for future meetings. In accordance with Standing Order 3.h – a question shall not require a response at the meeting.

31. Date of Next Meeting 8th September 2020
This meeting will be held on line and can be cancelled without further notice