

DUNCHIDEOCK PARISH COUNCIL

Notice is hereby given of the following Meetings to be held on
Monday 18th May 2015 starting at 7.30pm in the Village Hall

Annual Parish Meeting

1. Apologies for Absence, Declarations of Interest
 2. Minutes of the Annual Parish Meeting held on 19th May 2014 (circulated)
 3. Chairman's Report for the year 2014/15
 4. Officer's reports for the year: Planning (Peter); Highways & Environment (Edward); Village Hall & PCC (Lawrence); Footpaths & Neighbourhood Watch (Mark); WI (Gill)
 5. Open Discussion for parishioners
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Annual Council Meeting

1. Election of Chairman and signing of Declaration of Office
2. Apologies for Absence, Declarations of Interest
3. Minutes of the Annual Council Meeting held on 19th May 2014 (circulated)
4. Election of Vice Chairman
5. Adoption of Standing Orders and Code of Conduct
6. Acceptance of Office – Councillors to complete acceptance forms
7. Election of Officers and agreement of specific responsibilities
8. Election of Representatives (TALC, DALC)
9. Bank mandate – Confirm signatories and mandate

P Richardson

Clerk

Date 9th May 2015

DUNCHIDEOCK PARISH COUNCIL

Notice is hereby given of the following ordinary meeting to be held on
Monday 18th May 2015 immediately following the closure of the Annual Council Meeting
in the Village Hall

1. Apologies for absence and Declarations of Interest
2. Open Meeting - for public views on items on this agenda
3. Minutes of the previous meetings (circulated)
4. Matters Arising
 - 4.1 Village fire hydrants – update markers and webpage information
 - 4.2 Village benches maintenance - Cllrs Dow/Swain
 - 4.3 Neighbourhood Watch - Cllr Robson update on possible transfer
 - 4.4 BT Fibre cabinet - Report on progress protecting from vehicle impact - Cllr Swain
 - 4.5 Highways – Update on issues reported (inc. Manstree Cross & Thornes Meadow).
 - 4.6 Litter Pic
5. Finance Report – Bank account balance, payments/receipts
6. Clerk’s Appointment – End of probationary period
7. Annual Insurance Renewal – Approve expenditure on insurance premium
8. Internal Audit – Update on status from the Clerk
9. Approval of 2014/15 Accounts – Agree the final set of accounts
10. Approval of 2014/15 Annual Return – Agree the controls and figures
11. County & District Councillors reports
12. Village Hall report – Cllr Dow update
13. Clerk’s Correspondence – various emails:-
14. Open Meeting – comments from councillors and items for the next agenda
15. Chairman’s Remarks
16. Date of next meeting

P Richardson
Clerk

Date 9th May 2015