

Dunchideock Parish Council
BUDGET PROPOSAL FOR 2021 TO 2022

EXPENDITURE

	2019/20	2020/21	2021/2022	Notes
	£	£	£	
Admin, stationery, postage	75	200	250	Based on 2020/21 projected total
Audit – Internal	50	55	60	Slight increase
Chairman’s Allowance	100	100	100	As in previous year in case of need
Clerk’s Salary (incl PAYE)	1,649	2,876	2,998	Appointment on Point 11 with 2% national increase; 5 hours per week
Clerk’s Overtime Contingency	0	0	415	Contingency to cover peaks in working year
Clerk’s Home Working Allowance	100	156	208	As recommended by Working Party
Clerk’s Mileage	25	25	25	Retained in case of need
HMRC Agent	60	72	72	Covers 12 monthly payments and possible increase
Insurance	250	160	200	Allows for increased asset valuation and in Insurance Premium Tax
Subscriptions DALC, ICO, SLCC, DCT	165	175	285	Increases have already been advised
Training (Cllrs and Clerk)	160	108	252	Cllr attendance on two courses and contingency for Clerk training
Village Hall Hire	225	225	225	6 meetings plus APM plus 2 extraordinary meetings/Zoom
Charity – Royal British Legion	25	25	25	Same as previous donations
Computer equipment, repairs	100	185	300	A contingency towards replacement of computer
Country News	100	50	50	Reflects usage by Parish Council
Defibrillators – annual support cost/electricity	0	414	420	Annual payment for 3 defibrillators
Defibrillators – annual provision for renewal	0	500	500	Defibrillators due to be replaced in 2029
Election contingency	625	3,000	0	£1,500 recommended by TDC c/f from 2020/2021 in case of need
Noticeboards repair	0	500	500	A contingency
Other projects/asset maintenance	267	250	270	A contingency figure in case of need
Reserves allocation			500	Contribution to rebuilding reserves towards recommended level
Parish website domain name & subs	24	24	0	Now included in Annual Hosting Fee
Parish website final payment	200	0	0	Payment in full has been made
Provision for new website	0	1,000	0	Only needed in 2020/2021. Replaced by Annual Hosting Fee
Website hosting annual fee	0	0	275	Annual £228 plus VAT
	4,200	10,100	7,930	
Precept	4,200	10,100	7,930	

INCOME

The only expected income is the precept and a small VAT refund.

COMPARISON WITH 2020/2021

The Council is unlikely to have any payments that were not included in the final budget for 2020/21, apart from an overtime claim of £316.40 for the Clerk’s work on updating documents on the website to meet accessibility requirements. There are also likely to be as yet un-finalised overtime claims for the Clerk whose last day of employment is 9 February. There will be some savings in terms of the Clerk’s pay for the remainder of the financial year which could be set against this.

Based on the figures available at 31 December 2020, there are probably four items that would be more than in the budget, totalling £225 and these were beyond the control of the Council. There were also a number of underspends.

Using figures in the Budget/Actual Comparison as at 31 December 2020, a surplus of £1,869 is projected, plus £500 for the defibrillator replacement fund and an election contingency of £1,500. This is still significantly below the reserve of £4,735 as at 31 March 2017. A significant contributing factor to the fall in reserves is the cost of elections which had not previously been included in the budget.

PRECEPT

The precept for 2021/22 is projected to be £7,930, which represents a decrease of 21% on the previous year. Last year’s budget included a provision of £1,500 for a potential election and £1,500 for the recommended election reserve. It also included £1,000 for the new website.