

Minutes of the meeting of Dunchideock Parish Council held on Monday 5th September, 2016, 7.30pm in the Village Hall.

Present: Cllr. Mallett (chairman), Cllr. Goodchild, Cllr. Eveleigh, Cllr. Dow, Cllr. Ellis, Cllr. Swain, Penny Clapham (locum clerk), County Cllr. Connett, 4 members of the public

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda.

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Member of the public brought up the issue of noticeboards as there are 3 owned currently. This is an agenda item.

Air ambulance wishing to land in a parishioners field; nothing has been heard for several months.

Cllr. Swain updated Council on the situation to date with regard to the air ambulance. Locum Clerk will follow this up.

2) Co-option for Councillor Vacancy. The casual vacancy has been advertised. As no election is required co-option can now go forward, and will take place at the November meeting, provided there have been expressions of interest.

3) Apologies For Absence: District Cllr. Goodey.

4) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Teignbridge District Council within 28 days of the change. None declared.

5) Matters raised by the Chairman (for information). None raised.

6) District and County Councillor Reports –

Cllr. Connett reported that Devon County Council has approved new transport arrangements for 16+ students attending college or school; from September 2017 they will have to make their own arrangements for travel, both to school or college; there is unlikely to be any funding available towards the costs. Cllr. Swain asked if this would be a saving particularly on taxis; these taxis are primarily used for the under 16's. Cllr. Swain wished to know how much money Highways are spending on repairing the roads for the Tour of Britain. This amount is not known at present. Cllr. Connett will ask the question.

7) Minutes – to approve and sign the Minutes of the meetings held on the 17th May and 7th July 2016. To approve and sign the minutes of the Annual Parish Meeting and the Annual Council Meeting both held on the 9th May 2016. All minutes circulated to councillors by email prior to this meeting. The 7th July minutes for accuracy, proposed by Cllr. Goodchild, seconded by Cllr. Ellis, 2 in favour, 2 against, Chairman signed the minutes as an accurate record. Cllr. Swain proposed acceptance of both sets of minutes for the Annual Parish Meeting and Annual Council Meeting. All agreed and the Chairman signed these minutes as accurate. The planning minutes of the 17th May were also signed as an accurate record.

8) Publication of Minutes – Council to resolve to agree the publication of either the draft minutes or agreed minutes from meetings both on the noticeboard and the website.

Cllr. Mallett would prefer to have the draft minutes referred to as a report in future.

9) PLANNING

Planning Applications - Teignbridge District Council has asked for comments from the Parish Council on the following planning applications:

- a) Any planning application arriving after the agenda has been published.

Planning Decisions

- a) 16/00499/CLDE Certificate of lawful use, Disused quarry at School Wood
GRANTED
- b) 15/03485/FUL Retention of access to quarry, South Wood, Dunchideock Barton.
GRANTED

Appeals - APP/P1133/W/16/3144351 Land opposite Lyalls, Road past Tower Court, Dunchideock
DISMISSED

Council to notify the planning authority that there are concerns the activity is continuing; occupancy and use of this particular site, as it is not being used for agricultural purposes.

10) FINANCE

Expenditure	Locum Clerk's time and expenses July & August	£287.84	Cq213
	D.Swain for webmail annual fee & domain name	£26.71	Cq214
	IBIS UK computer solutions	£30.00	Cq215
	G. Eveleigh Queen's party outstanding	£46.00	Cq216

Note – Cq 206 returned as the DALC subscription had already been deducted from the precept. Council resolved to accept the accounts. All agreed by show of hands.

District Cllr. Lake arrived at 8.40pm as Cllr. Connett left the meeting.

11) VAT – two applications for the refund of VAT have been made to HMRC, the totals being £10.94 and £82.69. Noted.

12) Bank Reconciliation and Statement – up to date statement not available, however the July statement was accepted.

13) Finance meeting – set a date for a preliminary finance meeting to discuss the budget for 2017/2018. Councillors decided it was not necessary to have a preliminary meeting to discuss the proposed budget.

14) Insurance Documents from Community First – these documents should by now have arrived. Cllr. Goodchild to report. Clerk to follow up.

15) Royal British Legion grant – annual grant to be agreed and actioned. Cllr. Eveleigh proposed £40 towards a wreath, seconded by Cllr. Goodchild; 5 in favour 1 abstention, motion carried. This to come under S137.

16) Noticeboard – purchase of a lockable noticeboard and the siting of same, to be discussed and actioned. There is possible funding available for a noticeboard to be sited outside the village hall, subject to the hall's permission. Cllr. Ellis considers that a notice should be put up on the boards that all parish notifications are on the website. Cllr. Swain proposed that a new noticeboard is not purchased. Seconded by Cllr. Ellis. All agreed by show of hands.

17) Risk Assessment – circulated to all councillors by email prior to this meeting, for discussion. Cllr. Swain proposed this risk assessment be deferred to another meeting.

18) Proposed change of meeting day – from 1st Monday to 1st Tuesday in the month, also confirming the start time. Cllr. Swain proposed move to Tuesday for 3 meeting trial, motion carried.

19) Communication & circulation list – Cllr. Mallett requests all communications should be channelled through the clerk.

20) Bus 360 & Quarry – Cllr. Mallett to report. There has been an issue with the bus meeting a lorry from the quarry whilst coming down the hill, and having then to reverse back. Enquiries showed this situation is rare. However, a reminder letter to Lawrence Poole to please issue a notice to all lorry drivers regarding the bus timetable.

21) Councillors' Reports (for information only)

Cllr. Eveleigh – showed a picture of the hedge opposite her house strimming of which has exposed the sand box, damaging the hedge. Cllr. Eveleigh considers the box to be in the wrong place.

Cllr. Swain – parish records. Cllr. Swain has sorted all the past records into order, and created a summary. Chairman on behalf of Council thanked Cllr. Swain for his time in sorting out all these records. The records will be kept at the Hall pro tem.

Cllr Swain requests the planning process going over to internet only be an agenda item in November. Suggested a review of responsibilities to councillors on the next agenda. Suggested advertising for a permanent clerk as quickly as possible.

EXTERNAL MEETINGS ATTENDED - REPORTS

Items for Information - The next council meeting will be on **TUESDAY**, 1st November 2016, 7.30pm in the Village Hall

Devon Association of Local Councils AGM & Conference – Tuesday 11th October 2016.

Rural Skip, 5th November at the farm entrance opposite Riverside Cottage.

Meeting closed at 10.05pm

Signed.....

Date.....

Position.....